

**EMPLOYER RATING FORM**

**I. Vendor Information**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Employment Specialist: \_\_\_\_\_

**II. Consumer Data**

**Consumer:** \_\_\_\_\_ **Participant ID #** \_\_\_\_\_  
 DRS Case No.: \_\_\_\_\_ DRS Counselor: \_\_\_\_\_ Case Manager: \_\_\_\_\_

**III. Employment Data**

**\*Job Title:** \_\_\_\_\_  
 Employer Name: \_\_\_\_\_ Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Immediate Supervisor & Job Title: \_\_\_\_\_

**III. Work Performance Data**

How was this Evaluation Completed?  Personal Interview  Telephone  Mail

Using the following scale, please check **one** number to the right of each question that **best** represents your opinion about this employee's present situation:

<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>Extremely Dissatisfied</b>	<b>Somewhat Dissatisfied</b>	<b>Satisfied</b>	<b>Very Satisfied</b>	<b>Extremely Satisfied</b>

How satisfied are you with the employee's. . .	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
1. . . .timeliness of arrival and departure from work?	_____	_____	_____	_____	_____
2. . . .attendance?	_____	_____	_____	_____	_____
3. . . .timeliness of breaks and lunch?	_____	_____	_____	_____	_____
4. . . .appearance?	_____	_____	_____	_____	_____
5. . . .general performance as compared to other workers?	_____	_____	_____	_____	_____
6. . . .communication skills?	_____	_____	_____	_____	_____
7. . . .consistency in task performance?	_____	_____	_____	_____	_____
8. . . .work speed?	_____	_____	_____	_____	_____
9. . . .quality of work?	_____	_____	_____	_____	_____
10. . . .overall proficiency at this time?	_____	_____	_____	_____	_____

11. Do you wish to meet with a representative from the program? Yes  No

Additional Comments: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_